

**Florida MPO Advisory Council
Meeting of the Staff Directors
July 29, 2021
Orlando, Florida
Meeting Minutes**

Staff Directors in Attendance:

IN-PERSON (STAFF DIRECTORS – A TOTAL OF 21 WITH 9 MAKING AN IN-PERSON QUORUM):

Donald Scott, Chair, Lee County MPO
Dave Hutchinson, Vice-Chair, Sarasota/Manatee MPO
Mary Beth Washnock, Bay County TPO
Greg Stuart, Broward MPO
Greg Slay, Capital Region TPA
Gary Harrell, Charlotte County - Punta Gorda MPO
Brandy Otero, Collier MPO
Austin Mount, Florida-Alabama TPO
Whit Blanton, Forward Pinellas
Patricia Steed, Heartland Regional TPO
Beth Alden, Hillsborough County TPO
Michael Woods, Lake-Sumter MPO
Ricardo Vasquez, Martin MPO
Gary Huttman, MetroPlan Orlando
Rob Balmes, Ocala/Marion TPO
Dawn Schwartz, Okaloosa-Walton TPO
Nick Uhren, Palm Beach TPA
Carl Mikyska, Pasco County MPO
Chandra Fredrick, Polk TPO
Georganna Gillette, Space Coast TPO
Peter Buchwald, St. Lucie TPO

IN-PERSON (OTHERS):

Commissioner William McDaniel, Collier MPO (MPOAC Governing Board member)
Jeff Kramer, MPOAC/Center for Urban Transportation Research, USF
John Waldron, MPOAC
Paul Gougelman, MPOAC General Counsel
Paul Calvaresi, Florida Department of Transportation
Wayne Gaither, Florida Department of Transportation
Gerald Goosby, Florida Department of Transportation
Abra Horne, Florida Department of Transportation

Alison Stettner, Florida Department of Transportation
Scott Phillips, Florida Department of Transportation
Marybeth Soderstrom, Heartland Regional TPO
Nick Lepp, MetroPlan Orlando
Virginia Whittington, MetroPlan Orlando
Andrew Uhlir, Palm Beach MPO
John Kaliski, Cambridge Systematics
Wiley Paige, Atkins North America, Inc
Alison Fluitt, Kimley-Horn and Associates, Inc.
Mark Reichert, Member of the Public

VIRTUAL (STAFF DIRECTORS – A TOTAL OF 3 THAT CANNOT CONTRIBUTE TO A QUORUM):

Jeff Sheffield, North Florida TPO
Scott Koons, Gainesville MTPO
Aileen Bouclé, Miami-Dade TPO

VIRTUAL (OTHERS):

Christen Miller, CUTR

• CALL TO ORDER

Don Scott, Chair, Lee County MPO, called the meeting to order at 11:30 am and a quorum was determined. All were asked to rise for the Pledge of Allegiance. All in attendance introduced themselves. Those attending online were then given an opportunity to introduce themselves.

A motion to allow online members to participate in the meeting due to the extraordinary circumstances of COVID-19 was made by Carl Mikyska, Pasco County MPO, and seconded by Gary Huttman, MetroPlan Orlando. The motion was approved unanimously.

• APPROVAL OF MINUTES: APRIL 29, 2021 MEETING

Gary Huttman, MetroPlan Orlando, moved to approve the minutes of the April 29, 2021, Staff Directors' Advisory Committee meeting. Greg Slay, Capital Region TPA, seconded.

Gary Huttman, MetroPlan Orlando, asked that the minutes be corrected to reflect that he and Jason Loschiavo from MetroPlan Orlando were in attendance in-person at the meeting and that Virginia Whittington attended in-person and not virtually.

The motion carried unanimously.

- PUBLIC COMMENTS

No public comments were made.

- EXECUTIVE DIRECTOR'S REPORT

- A. UPWP REPORT

Mr. Jeff Kramer, Interim MPOAC Executive Director/Center for Urban Transportation Research (CUTR), presented the Unified Planning Work Program (UPWP) Report showing expenditures and budget for the fourth quarter of the state fiscal year 2021 (April-June 2021). Mr. Kramer reported that the MPOAC completed last fiscal year under budget. He attributed this to the reduction in travel resulting from COVID-19 travel restrictions and lower labor costs as a result of the changes to the MPOAC Executive Director position.

Dave Hutchinson, Vice-Chair, Sarasota/Manatee MPO, asked about the plans for the continuation of a hybrid meeting model. Mr. Hutchinson inquired if the offset costs from last year's budget could be used to provide improved platforms for persons attending virtually. Mr. Kramer clarified that the funds from last fiscal year are no longer available but stated that he will take the recommendation under advisement and look into costs for potential virtual platforms that may be used in a hybrid setting to meet the needs of the MPOAC. Per FDOT's rules, the MPOAC will be seeking a green lodging facility for the October 2021 meeting and work with the facility on the type of package that will be provided and the options available for hybrid meetings.

Beth Alden, Hillsborough TPO, shared that there are meeting rooms around the state that can potentially provide teleconference capabilities, and added that there are more options for a smaller group. Ms. Alden suggested that the MPOAC consider reducing the quorum and providing more web conferencing opportunities in the future. Don Scott reminded the meeting attendees that the current quorum for the MPOAC Staff Directors' Advisory Committee and the Governing Board are both 9. Mr. Kramer added that the calendar meeting formula approved in October 2020 requires the meetings to be held in Orlando, unless the Governing Board directs otherwise. A change in quorum requirements would require an amendment to the MPOAC by-laws and a change in meeting location would require an affirmative vote by the MPOAC Governing Board.

Members discussed their capacity to accommodate hybrid meetings in their facilities for the MPOAC and meet the in-person quorum requirements. Paul Gougelman, MPOAC General Counsel, clarified that hybrid meetings are currently allowed, but physical quorums are required before others can participate in the meeting. Members who are not in attendance

must demonstrate extraordinary circumstances that extend beyond general inconvenience, as defined by the Attorney General's Office and in the bylaws.

Dave Hutchinson, Sarasota/Manatee MPO, made a motion recommending an update to the bylaws to provide hybrid meeting opportunities dependent upon an in-person quorum and to eliminate the designation of a specific location for meetings. Beth Alden, Hillsborough TPO, seconded. The motion passed with 22 votes in favor and 2 opposed.

Discussion

Carl Mikyska informed the group that the bylaws don't specify the location, but it is designated by the MPOAC Governing Board. Mr. Mikyska provided a brief history on the location designation in Orlando, sharing that when the meeting location rotated, there was difficulty ensuring an in-person quorum. The consistency and predictability of a meeting location helped with quorum.

It was clarified that the hybrid option would include the best available technology. It was explained that the bylaws do not designate meeting locations and, therefore, would not need to be addressed in the update.

B. LEGISLATIVE UPDATE

Mr. Kramer presented an update of federal legislative activity. The US House of Representatives has fully approved a reauthorization of the federal transportation law (currently called the Fixing America's Surface Transportation (FAST) Act), which is named the Investing in a New Vision for the Environment and Surface Transportation in America (INVEST in America) Act. The US Senate reauthorization bill is currently named the Surface Transportation Reauthorization Act and had not yet been passed by the full Senate. Mr. Kramer described the bills and presented a comparative table of the bills discussing their differences and similarities. Greg Stuart, Broward MPO, who sits on the Association of Metropolitan Planning Organization (AMPO) Board and the National Association of Regional Councils (NARC) Executive Directors Council shared his knowledge of ongoing discussions relative to both bills. Mr. Kramer reminded the group that any provisions included in the bills could be amended or simply not approved by the full US Congress.

Mr. Kramer presented on the ongoing bipartisan discussions in the US Senate for a water and transportation infrastructure bill. He provided a summary chart of areas being discussed in the bill, noting that the discussions were moving fast and that some of the items presented in the slide had changed just in the past few hours. The bill would provide a total of \$550 billion in new federal funds for water and transportation infrastructure, including \$110 billion for roads, bridges, and major transportation projects. Other transportation-related areas receiving funding in the bill include \$66 billion for passenger and freight rail, \$39 billion for transit infrastructure, \$25 billion for airports, \$17 billion for

ports, \$11 billion for safety projects, \$7.5 billion for electric vehicle infrastructure, \$5 billion for low emission busses, and \$1 billion for redesigning or demolishing transportation that divided communities in the past (as is the case with many Interstates across the country).

• AGENCY REPORTS

A. FLORIDA DEPARTMENT OF TRANSPORTATION

Ms. Alison Stettner, Director of the Office of Policy Planning, and Ms. Abra Horne, FDOT Metropolitan Planning Administrator, presented the FDOT Agency Report and reviewed recent FDOT activities of note for the MPOs and their partners.

Abra Horne shared that FDOT has set up a New Starts Program presentation on August 12 and August 13. Both days will have the same content. Ms. Horne shared that FDOT is beginning to plan for the Florida Metropolitan Planning Partnership (FMPP) meeting, the proposed dates of which are December 3rd or December 10th of this year. FDOT is seeking action from the MPOAC to identify 1.5 to 2 hours of content and is looking to move to quarterly meetings. There were no member comments or questions on this item.

Ms. Horne updated the meeting attendees on several upcoming and ongoing projects, including:

- Upcoming projects
 - The October MPOAC meeting will include presentations on the Census and revenue estimating methodologies.
 - TransPlex safety meetings will be held during the five Fridays in October
 - The Vital Few safety series is being planned.
 - There will be three more safety series with a peer exchange hosted with FHWA's assistance.
- Ongoing projects
 - In August, MPO liaisons will be trained on the UPWP template and thresholds.
 - On July 28th, an email was sent to MPO liaisons informing them about the extension of the Transportation Research Board (TRB) Communicating with John & Jane Q Public Competition deadline to August 15th. Florida MPOs are encouraged to look at the submission information and consider sending any notable practices.

B. FLORIDA DIVISION OF FEDERAL HIGHWAY ADMINISTRATION

There was no Federal Highway Administration (FHWA) presentation for this meeting. Key updates in the last quarter have already been sent via email.

Carl Mikyska, Pasco County MPO, asked FHWA to chart a path forward on the LRTP expectations letter. Mr. Mikyska asked if the group had items that may have caused issues in past LRTPs that they want FHWA to focus on in the letter. He requested that members email their items to him so that he can compile and send a collective email to FHWA.

• BUSINESS ITEMS & PRESENTATIONS

A. MPOAC LEGISLATIVE PRIORITIES AND POLICY POSITIONS

Mr. Jeff Kramer, MPOAC Interim Executive Director, shared that the 2022 Florida Legislative session will begin with committee meetings in the Fall of 2021 and the full legislative session will begin on January 11, 2022.

The MPOAC develops a set of legislative priorities and policy positions every year ahead of the following years legislative session. The legislative policy positions included in the meeting packet are the culmination of staff recommendations and review by the MPOAC Policy and Technical Subcommittee which met on July 7, 2021. The recommendations from that meeting include (a reminder that all positions start with the phrase “The MPOAC supports State Legislation that”):

- Revising current Position 1 as follows:
 - Amending the position to read “Supports an increase in transportation investment through dedicated and sustainable funding, including innovative financing options; encourages partnerships between public and private entities; and facilitates the expedited delivery of projects.”
 - Adding language to the Key Recommendations emphasizing support for an electric vehicle registration fee and opposing reductions in local option transportation revenue sources.
- Deleting language in Position 5 to maintain consistency with the policy positions of the Florida Public Transit Association (FPTA) and to address minor grammatical errors.

Mr. Kramer noted that, once approved, the 2022 MPOAC Legislative Priorities and Policy Positions will be published as a glossy brochure for distribution to MPOs, state legislators, and MPOAC partner organizations. The brochure will also be posted to the MPOAC website.

Meeting attendees asked for clarification on the implementation of the electric vehicle registration fee versus a fuel tax (gas consumption). Mr. Kramer clarified that the discussion on the proposed legislation identified the electric vehicle (EV) registration fee as an equivalent of the state gas tax that an average internal combustion engine (ICE) vehicle would pay.

Greg Stuart, Broward MPO, made a motion to recommend to the MPOAC Governing Board approval of the proposed MPOAC legislative priorities and policy positions. Beth Alden, Hillsborough TPO, seconded. The motion passed unanimously.

B. MPOAC MEETING DATES FOR CALENDAR YEAR 2022

Mr. Kramer reminded the members that the MPOAC Governing Board adopted a methodology for selecting meeting dates at their October 29, 2020 meeting. The adopted methodology states:

“In order of priority:

1. Hold the meetings on the 5th Tuesday, Wednesday, or Thursday in the months of January, April, July, and October.
2. If there was no 5th Tuesday, Wednesday, or Thursday available in the months of January, April, July, or October, then MPOAC meeting would move to the 4th Thursday of January, April, July, and October.”

Additionally, it was decided that the MPOAC would announce the meeting dates for the upcoming year at the July MPOAC quarterly meetings or earlier and that meetings will be held in Orlando unless otherwise directed by the MPOAC Governing Board.

Applying the adopted MPOAC meeting date methodology, the MPOAC will meet in Orlando, FL on the following dates in the calendar year 2022:

- January 27
- April 28
- July 28
- October 27

Mr. Kramer noted that 2022 included no 5th Tuesday, Wednesday or Thursday in the appropriate months and that all meetings in 2022 would be held on the 4th Thursday of January, April, June, and October.

Greg Stuart, Broward MPO, made a motion to recommend to the MPOAC Governing Board approval of proposed MPOAC quarterly meeting dates for the calendar year 2022. Gary Huttman, MetroPlan Orlando, seconded. The motion passed unanimously.

C. CONSOLIDATED PLANNING GRANT RESOLUTION

Mr. Kramer opened by noting that the MPOAC and FDOT had been discussing creating a Consolidated Planning Grant (CPG) program in Florida for several years and that FDOT was in the final steps for kicking off the program ahead of the next Unified Planning Work Program (UPWP) cycle. He indicated that passage of an MPOAC resolution in support of the

CPG program would indicate appropriate statewide support for the program as required by FHWA. He then introduced Ms. Abra Horne, Metropolitan Planning Administrator, FDOT Office of Policy Planning, who presented additional details on the CPG Program and the proposed MPOAC Resolution off support.

Ms. Horne stated that the CPG program will be implemented next year. FDOT staff made a CPG presentation at the MPOAC Policy and Technical Subcommittee meeting on July 7, 2021, as background for the CPG Resolution being considered by the MPOAC. At that meeting, FDOT requested a recommendation for approval of the CPG Resolution, which was provided.

During her presentation, Ms. Horne shared the CPG roadmap and its benefits, CPG documents, the funding process, and CPG and MPO allocations. She also walked the membership through the elements of the proposed resolution.

Members asked if action needs to be taken by individual MPOs to endorse the resolution. Ms. Horne explained that FDOT has an agreement with FHWA to allow adoption by the MPOAC to qualify for all MPOs across the state, eliminating the need for adoption by individual MPOs. Members expressed concerns about the MPOAC Governing Board's ability to adopt on behalf of the 27 MPOs. Ms. Horne explained that time constraints make it difficult to seek approval from each individual MPO but defers to the MPOAC membership and Governing Board to make the final decision on how these approvals are addressed in the future.

The discussion continued on to matching toll development credits as a feature of the CPG. Ms. Horne explained that there is no guarantee that toll development credits will be available as a soft match in perpetuity. Advanced notice will be given if toll development credits will not be available for match, although this is not anticipated to happen. Allison Stettner, FDOT, explained how the toll development credit program is calculated. Members discussed the toll development program, concluding that the issue of soft match could be addressed should the need arise as a result of a future shortfall in the toll development credit program.

Greg Stuart, Broward MPO, made a motion to recommend to the MPOAC Governing Board approval of the MPOAC Resolution 2021-02 relating to the endorsement of a Consolidated Planning Grant (CPG) program. Beth Alden, Hillsborough TPO, seconded. The motion passed unanimously.

D. REVIEW OF THE RECOMMENDATIONS FOR THE MPOAC/FDOT MOU AND EXECUTIVE DIRECTOR JOB DESCRIPTION

Mr. Don Scott, MPOAC Staff Directors' Advisory Committee Chair/Lee County MPO, presented the recommendations for the MPOAC/FDOT memorandum of understanding (MOU) and Executive Director job description.

MPOAC Governing Board, at the April 29, 2021 meeting in Orlando, FL, directed the MPOAC Policy and Technical Subcommittee to provide information for the MPOAC Executive Director job description and for strategies to address the arrangement with FDOT and associated issues. The Subcommittee met on June 4 and July 7, 2021, to discuss the MPOAC Executive Director position and to make a recommendation for the MPOAC Governing Board to consider. The Subcommittee developed a draft framework for a Memorandum of Understanding (MOU) between the MPOAC and the FDOT to provide guidance to the roles of the respective organizations as well as a draft job description for the MPOAC Executive Director position.

Meeting attendees discussed the following:

- The strategic plan update, sharing that it should be done with the support of the new MPOAC Executive Director and that it should be used as a mechanism to identify the appropriate arrangement between the FDOT and MPOAC in the future.
- It was suggested that the travel statement be changed to “extensive travel to Tallahassee and other areas of the state to visit individual MPOs is required...”
- Patricia Steed, Heartland Regional TPO, shared some of the historic impetus for the MPOAC Executive Director position being stationed in Tallahassee.
- Ms. Steed suggested rewording the general statement to add “...currently working contractually through the Center for Urban Transportation Research at the University of South Florida.”
- In the hiring process, the group determined that it was appropriate to specify the Staff Directors' recommendation for MPOAC Governing Board approval. Alison Stettner, FDOT, explained that the MPOAC Executive Director will be an FDOT employee, but hiring and firing are done by the MPOAC Governing Board as outlined in the handbook and bylaws.
- The group discussed the employee benefits provided by FDOT, including vacation time and sick leave.
- Meeting attendees discussed the Executive Director's location. The discussion included the following points:
 - the relationship between the MPOAC, FDOT, and FHWA,
 - statewide coordination,
 - the pros and cons of visiting individual MPOs,
 - travel for conferences,

- attendance at legislative sessions, and
- the cost of travel and lodging.

Greg Stuart, Broward MPO, made a motion to amend the job description to specify that the position is in Tallahassee. Second by Gary Huttman, MetroPlan Orlando. The motion passed with 19 votes in favor and 5 opposed.

Discussion

Meeting attendees discussed the pros and cons of keeping the position in Tallahassee versus providing flexibility in the position location. Points raised included the following:

- The cost of travel and lodging if the position is not stationed in Tallahassee.
- Expanding the pool of applicants.
- Remote work capabilities with existing technology.
- The impact on the relationships with FDOT and FHWA.
- Clarifying the required schedule and time in Tallahassee if the position is flexible
- Clarifying that if the Executive Director lives outside of Tallahassee, the cost of travel and lodging is their responsibility

It was suggested that the motion be modified to reference working remotely or at an FDOT office in the state as currently proposed but leave the language that it is based in Tallahassee. This would clarify ensure, regardless of where the successful candidate chooses to reside and where they do their work, that there is no fiscal impact on the MPOAC for relocation and additional travel and lodging during the legislative session.

Austin Mount, Florida-Alabama TPO, suggested that the position be initially advertised as Tallahassee-based and then revisited to add flexibility if the applicant pool is inadequate. Ms. Stettner explained that it is common practice at FDOT to have flexible locations. When an employee resides outside of Tallahassee, they are typically expected to spend a minimum of 50 percent of their time in Tallahassee. Employees are not compensated for travel between Tallahassee and their residence in another city/county in the state.

The following edits to the job description were proposed:

- Edit the travel statement to include “extensive travel is required...”
- Reword the general statement to add “...currently working contractually through the Center for Urban Transportation Research at the University of South Florida.”
- Edit the position duties and travel statement to read “At least 25% up to approximately 50% of the Executive Director’s time The position will require working in Tallahassee and visiting individual MPOs around the State and other transportation meetings and conferences The position is currently based out of Tallahassee, but at the direction of the MPOAC Governing Board, the position may also utilize another FDOT facility as a satellite office less than half the time, travel would not be”

~~reimbursed be flexible re-located to a FDOT facility in other cities either used either as satellite offices or on a more permanent basis.”~~

Greg Stuart, Broward MPO, made a motion to recommend the following to the MPOAC Governing Board:

1. Approval of MPOAC Executive Director’s job description with the suggested edits discussed by the Staff Directors’ Advisory Committee;
2. Approval of the initial framework for agreement between FDOT and the MPOAC;
3. Delegating authority to the MPOAC Executive Committee to prepare a timeline for recruitment of an Executive Director, prepare a shortlist of candidates, conduct interviews, and recommend in order of preference, a list of finalists for MPOAC Governing Board approval; and
4. Directing the Policy & Technical Subcommittee to undertake recommendations to amend the MPOAC Strategic Directions Plan.

Michael Woods, Lake-Sumter MPO, seconded. Motion passed unanimously.

E. STRATEGIC INTERMODAL SYSTEM (SIS) POLICY PLAN UPDATE

Mr. Gerald Goosby, Strategic Intermodal System (SIS) Planning Manager, shared details of the SIS Policy Plan update process, seeking input from the MPOAC membership to inform the update. The Strategic Intermodal System (SIS) is Florida’s high priority network of transportation facilities important to the state’s economy and mobility. The Governor and Legislature established the SIS in 2003 to focus the state’s limited transportation resources on the facilities most significant for interregional, interstate, and international travel. The SIS is the state’s highest priority for transportation capacity investments and a primary focus for implementing the Florida Transportation Plan (FTP). The FTP was updated in 2020 and the FDOT is in the process of updating the SIS Policy Plan.

In his presentation, Mr. Goosby explained how the SIS policy plan is developed, the plan elements, focus areas, and presented a set of policy questions. Among the ideas for improving urban mobility and connectivity was to provide flexibility for the use funds designated for the SIS to make improvements on non-SIS facilities if such an improvement enhances the performance on the SIS network. It was noted that this has been a priority position of the MPOAC for many years and a welcome proposal. Mr. Goosby completed his presentation by presenting the next steps in the SIS policy plan update. FDOT is conducting outreach to MPOs, Regional Planning Councils (RPCs), and modal partners. The draft plan update is anticipated to be available in November 2021 for review by the FTP/SIS Implementation Committee. A 30-day public comment period will be included after the review, with the final plan update completed in January 2022 followed by policy implementation.

Discussion

- Carl Mikyska, Pasco County MPO, expressed appreciation for the evidence of safety influencing the plan update and the inclusion of safety as a part of the SIS projects. Mr. Mikyska emphasized that the MPOAC's policy positions align with the ideas for improving urban mobility and connectivity "provide flexibility for use of SIS funds off-SIS to improve performance of the SIS." Mr. Goosby shared that if flexibility for use of SIS funds off-SIS is achievable, they will create criteria to use for the parallel facilities.
- Peter Buchwald, St. Lucie TPO, asked for clarification on FDOT's methods to determine how much of the total statewide transportation funding should be comprised by the statewide SIS funds. Mr. Goosby explained that there is a statutory requirement for the amount of money that is to be funded through the SIS. It was explained that the statutory language is at least 50% of funding for new discretionary capacity funds. FDOT's policy, which was developed by prior steering committees, is spend up to 75% of new discretionary capacity funds on SIS facilities. The funding amount will not be reevaluated as a part of the current update.
- David Hutchinson, Sarasota/Manatee MPO, discussed the current SIS objectives as they relate to passenger rail helping satisfy those objectives when the state moves to a statewide rail system.
- Greg Stuart, Broward MPO, asked about the definition of a regional trip in the SIS program. Mr. Goosby informed the meeting attendees that, as a part of the policy plan update, FDOT is looking at redefining the term "interregional" for a clearer understanding of trips within and between counties and determine where the interregional trips are going as a unit of measure.
- Gary Huttman, MetroPlan Orlando, asked about the requirements for legislative approval to provide flexibility for use of SIS designated funds off the SIS to improve the performance of the SIS. Mr. Goosby explained that this issue will be addressed during the implementation phase and they are looking into what is permissible under the existing statute to determine if they need to designate the additional facilities as a part of the SIS or if it is just a matter of ensuring flexibility for the funding. They will provide more information at the October meeting.
 - Jeff Kramer, MPOAC Interim Director, clarified that the SIS is a program and not a funding category. He explained how the SIS is funded and how funding intended for SIS-related projects could be spent.
- Beth Alden, Hillsborough TPO, discussed the ideas for improving safety, which places emphasis on safety when selecting capacity projects for the SIS. Ms. Alden shared the experience of the Hillsborough TPO during the needs assessment for their Vision Zero Action Plan. During this process, they determined that a needs assessment for capacity that gives higher priority to segments that have a crash problem is different from a needs assessment to address the highest crash areas. Ms. Alden suggested a Vision Zero Action Plan for the SIS.

- **MEMBER COMMENTS**

Greg Stuart, Broward MPO, shared that the Broward MPO received an AARP community challenge grant for a technical mobility project in the City of Deerfield Beach.

Gary Harrell, Charlotte County - Punta Gorda MPO, shared that the MPO is continuing to look for a new MPO Executive Director.

- **ADJOURNMENT**

The next meeting of the MPOAC Staff Directors' Advisory Committee will be on October 28, 2021. A meeting notice will be sent out at least one month prior to the meeting date.

The Chair adjourned the meeting at 2:23pm