




Mayor Richard J. Kaplan  
Chairman

**MEMORANDUM**

DATE: March 11, 2013  
TO: MPOAC Governing Board & Staff Directors  
FROM: Howard Glassman, Executive Director   
SUBJECT: April 25, 2013 MPOAC Joint Meeting

The next meeting of the MPOAC is scheduled for **Thursday, April 25, 2013** at the **FDOT Burns Building Auditorium located at 605 Suwannee Street, Tallahassee, Florida 32301.**

A joint meeting of the Governing Board and Staff Directors' Advisory Committee will take place from 12:00 – 3:30 p.m.

A block of rooms has been reserved at the **Courtyard Tallahassee Capital, by Marriott**, 1018 Apalachee Parkway, Tallahassee, at the rate of \$99.00 plus tax for the nights of April 24 and 25. To get this special rate, please call **1-800-321-2211** to make reservations and indicate that you are with the MPO Advisory Council Room Block. **The deadline for making reservations is Wednesday, April 10.**

Agenda packages will be mailed out in advance of the meeting. Should you have any questions please call me at (850) 414-4062 or Brigitte Messina at (850) 414-4037.

HG/bm