



Mayor Susan Haynie
Chairperson

MEMORANDUM

DATE: February 13, 2015
TO: MPOAC Governing Board & Staff Directors
FROM: Howard Glassman, Executive Director 
SUBJECT: April 2, 2015 MPOAC Joint Meeting

The next meeting of the MPOAC is scheduled for **Thursday, April 2, 2015** at the **DoubleTree by Hilton – Downtown Tallahassee, Florida 32301**.

A joint meeting of the Governing Board and Staff Directors' Advisory Committee will take place from 12:00 – 3:30 p.m.

A block of rooms has been reserved at the DoubleTree by Hilton, Tallahassee, at the rate of \$104.00 plus tax for the nights of April 1st and 2nd. To get this special rate, please call **1-800-222-8733** to make reservations and indicate that you are with the MPO Advisory Council room block. **The deadline for making reservations is Friday, March 6.**

Agenda packages will be mailed out in advance of the meeting. Should you have any questions please call me at (850) 414-4062 or Brigitte Messina at (850) 414-4037.

HG/bm