

**Florida MPO Advisory Council
Meeting of the Governing Board
January 30, 2020
Orlando, Florida
Meeting Minutes**

Governing Board Members in Attendance:

Vice Chair, Councilmember Bryan Caletka, Broward MPO
Commissioner Bill Dozier, Bay County TPO
Commissioner Betsy Barfield, Capital Region TPA
Commissioner Paul Andrews, Charlotte County-Punta Gorda MPO
Commissioner Robert Bender, Florida-Alabama TPO
Commissioner Dave Eggers, Forward Pinellas
Commissioner Terry Burroughs, Heartland Regional TPO
Commissioner Susan Adams, Indian River County MPO
Councilmember Fred Forbes, Lee County MPO
Commissioner Mayra Uribe, MetroPlan Orlando
Commissioner David Moore, Ocala/Marion County TPO
Councilmember J.B. Whitten, Okaloosa-Walton TPO
Commissioner Robert Weinroth, Palm Beach TPA
Mayor Pro Tem Nat Birdsong, Polk TPO
Commissioner Rob Gilliland, River to Sea TPO
Commissioner Vanessa Baugh, Sarasota/Manatee MPO
Councilmember Andrea Young, Space Coast TPO
Ms. Kathryn Hensley, St. Lucie TPO

OTHERS IN ATTENDANCE:

Commissioner Sandy Johnson, Broward MPO
Commissioner Suzy Sofer, Member, Forward Pinellas
Carl Mikyska, MPOAC
Johnathan Waldron, MPOAC
Paul Gougelman, MPOAC General Counsel
Jeff Kramer, Center for Urban Transportation Research, USF
Christen Miller, Center for Urban Transportation Research, USF
Sisinnio Concas, Center for Urban Transportation Research, USF
Karen Brunelle, Florida Division, Federal Highway Administration
Cathy Kendall, Florida Division, Federal Highway Administration
Alison Stettner, Florida Department of Transportation
Mark Reichert, Florida Department of Transportation
Scott Phillips, Florida Department of Transportation

Gerald Goosby, Florida Department of Transportation
Thomas Hill, Florida Department of Transportation
Gary Harrell, Charlotte County - Punta Gorda MPO
Greg Slay, Capitol Regional TPA
Whit Blanton, Forward Pinellas
Mike Escalante, Gainesville MTPO
Pat Steed, Heartland Regional TPO
Phil Matson, Indian River MPO
Donald Scott, Lee County MPO
Gary Huttman, MetroPlan Orlando
Dave Hutchinson, Sarasota/Manatee MPO
Lois Bollenback, River to Sea MPO
Georganna Gillette, Space Coast TPO
Peter Buchwald, St. Lucie TPO
Zachary Teders, CDM Smith, Inc.
Carl Hensley, St. Lucie County, private citizen
Kenneth Odom, Marion County
Louis Johnson, Okeechobee County, private citizen

• **CALL TO ORDER**

Vice Chair, Councilmember Bryan Caletka, Broward MPO, called the meeting to order at 3:05 p.m. The Chair welcomed those in attendance. All stood for the Pledge of Allegiance and self-introductions were made.

• **APPROVAL OF MINUTES: OCTOBER 29, 2019 MEETING**

Commissioner Bill Dozier, Bay County TPO, moved to approve the minutes of the October 29, 2019 Governing Board meeting. Councilmember J.B. Whitten, Okaloosa-Walton TPO, seconded. The motion carried unanimously.

• **PUBLIC COMMENTS**

No public comments were made.

• EXECUTIVE DIRECTOR'S REPORT AGENCY REPORTS

A. UPWP REPORT

Mr. Carl Mikyska, MPOAC Executive Director, presented the UPWP Report showing expenditures and the budget through the end of the second quarter of state fiscal year 2020 as well as a list of activities and accomplishments of the MPOAC from November through January 2020. Currently, the budget is on track.

Mr. Mikyska gave an update on the MPOAC Weekend Institute for Elected Officials. Currently, 8 individuals are registered to attend the Orlando Institute and 4 are registered to attend in Tampa.

B. LEGISLATIVE UPDATE

The 2020 Florida Legislative Session has started. The Executive Director provided an overview of transportation related legislation introduced to date and happenings at the Capitol.

Florida Gov. Ron DeSantis recently released his proposed Bolder, Brighter, Better Future budget for fiscal year 2020-2021, and it includes \$9.9 billion in funding for the Florida Department of Transportation (FDOT).

Mr. Mikyska, along with representatives of the Florida Association of Counties and Florida League of Cities, met with the Governor's staff on January 29, 2020, including with Legislative Affairs Director and former Secretary of Transportation Stephanie Kopelousos. A variety of subjects were discussed including water quality, teachers' pay, issues related to the appropriate level of decision-making (such as short-term rentals), and transportation.

Florida convened its legislative session on January 14, 2020, and legislators are scheduled to remain in session until March 13, 2020. Mr. Mikyska has been providing the membership with an email update of the committee meetings as well as an overview on the transportation related bills being considered. Mr. Mikyska described a number of bills that the MPOAC will be following during the session, including:

- HB 1371/SB 1000: Traffic and Pedestrian Safety: Requires pedestrian crosswalk on public highway, street, or road which is located at any point other than at intersection with another public highway, street, or road to be controlled by traffic control signal devices & pedestrian control signals that conform to specified requirements. Alternatively, the mid-block crossing could be removed.

- HB 395/SB 1172: General Transportation Bill: Deals with a lot of contracting issues. Requires the Florida Transportation Commission to conduct a study and evaluate the appropriate level of compensation for the FDOT Secretary and establish a minimum salary.
- HB 971/SB 1148: Electric Bicycles: States that wherever a pedal bicycle may travel, a motorized bicycle may use the same route. Three different classes of bicycles are covered in the bill including pedal bicycles, motorized bicycles, and pedal assist-motorized bicycles capable of achieving a speed up to 28 mph.
- SB 1192/HB 6061: Aviation Fuel Tax: Repeals the Aviation Fuel Tax. Currently, airport improvements are funded through the transportation trust fund. Aviation fuel tax estimate to generate around \$ 30 million/year. FDOT is expending about \$300 million/year on aviation.
- SB 1352/HB 1039: Transportation Network Companies: Uber, Lyft, etc. Allows an electronic changeable message sign to be mounted atop a vehicle engaged in transportation network company business, like Uber and Lyft so that the driver can generate additional revenue.
- HB 1315: Transportation Bill: No senate companion bill yet. A clean-up bill for FDOT and does mention MPOs, changing the submittal date for lists of project priorities from October 1 to August 1.

A question was asked by Commissioner Barfield about internet infrastructure that could be placed within the corridor of toll roads and if this was a creative way to advance funding for M-CORES? Mr. Mikyska asked if Commissioner Barfield knew the bill number for this issue, she could not recall the bill number, she did not and neither did Mr. Mikyska. He stated he would find the bill number and make sure it was included in the weekly MPOAC Legislative Newsletter.

Coming up at the April 2020 Meeting:

- Upcoming MPOAC 2021 & 2022 meeting dates discussion.
- Approval of a Staff Directors' Leadership Committee.
- Approval of the MPOAC FY 2020/2021 – FY 2021/2022 Unified Planning Work Program (UPWP), a draft of which will be presented later in the meeting.
- Florid Transportation Plan (FTP) Workshop.

• AGENCY REPORTS

A. FLORIDA DEPARTMENT OF TRANSPORTATION

Mr. Mark Reichert, Administrator for Metropolitan Planning, Office of Policy Planning, Florida Department of Transportation (FDOT), updated the members on the activities of FDOT and brought forward information of importance to the membership about FDOT efforts.

Mr. Reichert introduced Alison Stettner as the new Director of the Office of Policy Planning.

- FDOT is currently working on the Document Portal (the way MPO documents are submitted for collection and review). From the feedback received last June, they discovered that there was no document review process. They are currently working on a fix, with an estimated June 2020 launch date.
- Movement to a Consolidated Planning Grant (CPG) is paused due to budget issues and will not be implemented during the upcoming UPWP cycle. It is hoped that conditions will be right for a move to a CPG model with the following UPWP cycle.
- FDOT discussed the CPG with the FDOT Executive Leadership team.
- Planning Emphasis Areas for new MPO UPWPs were issued on January 10, 2020, including:
 - Safety.
 - System Connectivity.
 - Resilience.
 - Automated, Connected, Electric, and Shared vehicles (ACES).
- Developing an FDOT quick guide for incorporating resilience in MPO Long Range Transportation Plans (LRTPs). The guide should be available for MPO use soon.
- A template intended to assist MPOs with addressing the Multi-use Corridors of Regional Economic Significance (M-CORES) program in their LRTP is awaiting final approval.
- The Florida DOT was informed of an issue with adopting the Transportation Performance Management (TPM) Consensus Document as part of the MPO Transportation Improvement Program (TIP). FHWA determined that the approval of the TPM expires annually when the TIP expires. Instead, FDOT recommends that MPOs formally approve the consensus document (Governing Board approval) as a stand-alone item, thus separating it from the TIP and the issue of annual expiration.
- Release of Transportation Improvement Plan (TIP) Files.
- Overview of Tentative Work Program:
 - \$47.3 Billion in value over 5 years.

- Funds 681 additional lane miles, 8,244 improved lane miles, 249 repaired bridges and 70 replaced bridges.
- Federal aid accounts for 23.8%.
- Fuel consumption in Florida will peak fiscal year 2025/2026.

Commissioner Vanessa Baugh, Sarasota/Manatee MPO, requested that a document discussed during the presentation be sent to her and expressed curiosity as to why FDOT states that fuel consumption will peak FY 2025/2026. Mr. Reichert responded that he will send the document to Commissioner Baugh. FDOT used Revenue Estimating Conference (REC) figures as a basis for anticipated of revenue streams from fuel consumption, looking ten years out.

Commissioner Robert Weinroth, Palm Beach TPA, asked if the MPOs are receiving less federal aid funding due to self-funding more projects? Mr. Reichert responded; Currently, Florida is receiving more funding back than usual, it's uncertain as to why, but that having less reliance on federal funds and investing in our state is great. Carl Mikyska added that MPOs will not receive more federal funding, if state funding is reduced.

- Hurricane Impacts to the Work Program:
 - The following figures are based on Hurricane Michael: 13 out of 16 counties in District 3 were affected by the hurricane. FDOT employees logged +40,000 hours under emergency project numbers. Over \$1 Million in debris tickets were processed and 435K feet of fence replaced on Interstate 10. 189 intersections were damaged and over \$490 million dollars were expended.
- Update on the Joint Certification Process in FL – the Joint Certification Process is not required in federal or state law. However, the federal annual risk assessment is required and is completed as part of the joint certification review in Florida. Per feedback at the Florida Metropolitan Planning Partnership (FMPP) workshop held in December 2019, MPOs and FDOT find a lot of value in conducting the annual joint certification review. As a result, that process will continue.

Other Reminders:

- Safety Targets are due February 27, 2020.
 - 8 MPOs have established their own independent safety targets.
- Public Transportation Agency Safety Plan (PTASP): Transit agencies have to submit their PTASP to the Federal Transit Administration (FTA) by July 20, 2020; this will start the 180-day period in which the MPO's must adopt the transit agencies safety targets or submit their own independent transit safety targets. The first LRTP or amendment to be approved on or after July 20, 2021 is required to include the MPO transit safety targets.
- Final tentative work program is scheduled to be released February 28, 2020.

- TransPlex registration is open – there is no registration fee and MPO staff are encouraged to participate. Forms are available to nominate the planning professional of the year, planning organization of the year, and innovative planning project of the year. March 15, 2020 is the deadline for nominations. Winners will be announced at TransPlex.

Mr. Gerald Goosby, Strategic Intermodal System (SIS) Planning Manager, Florida Department of Transportation, discussed the SIS Long Range Cost Feasible Plan (CFP).

The purpose of the CFP is to meet the statutory requirements of FLA. STAT. § 339.64(4)(D) to evaluate SIS needs while considering future revenues. The FDOT Systems Implementation Office produces a document set known as the SIS Funding Strategy. The combined document set illustrates projects that are funded (Year 1), programmed for proposed funding (Years 2 - 5), planned to be funded (Years 6 - 10), and considered financially feasible based on projected State revenues (Years 11 - 25). The Systems Implementation Office also produces a 4th document which is related to the SIS Funding Strategy, the Multimodal Unfunded Needs Plan. The SIS Policy Plan objectives are to promote Interregional Connectivity, Intermodal Connectivity, and Economic Development.

Currently, FDOT Districts review and update project features for priorities that have not been advanced in the 10-year work program, but are a part of the CFP update. Districts are looking at cost, refining cost, and also refining project segmentation and project limits. If they are refined, the Roadway ID will be updated.

Central office staff will meet with District SIS coordinators to track progress and provide resources to ensure everyone stays on track.

B. FLORIDA DIVISION OF FEDERAL HIGHWAY ADMINISTRATION

Ms. Cathy Kendall, Planning Team Leader, and Ms. Karen Brunelle, Director of Program Development, Florida Division, Federal Highway Administration (FHWA), shared with the membership the following:

General Announcements:

- All MPO LRTPs must be adopted every 5 years from the previous adoption date and then posted online within 90 days following adoption (as described in the 2012 FHWA expectations letter and reinforced in a 2018 letter). This was stated to correct any misconceptions that LRTPs updates could be adopted 5 years and 90 days following the previous adoption date.

- The FHWA conducted a Program Accountability Review on the PPPs of non-TMA MPOs. The review found that PPPs were a bit spotty in the measure of effectiveness for the outreach to underserved humans. They noted the LRTPs offer an opportunity for improvement when determining LRTP benefit analysis related to traditionally underserved populations.
- Project nominations for the 2020 Infrastructure for Rebuilding America (INFRA) discretionary grant program are due by Feb 25, 2020.
- Three Florida projects were awarded funding as part of the Better Utilizing Investments to Leverage Development (BUILD) discretionary grant program:
 - Jacksonville – Jax Port \$20M
 - Miami – Miami Underline \$20M
 - Orange County – Lake Nona \$20M
- Additionally, FDOT and the City of Orlando were awarded funding as part of the Accelerated Innovation Deployment grant program.

FHWA then discussed a July 2019 memo (included in the agenda package) discussing Statewide Transportation Improvement Program (STIP) fiscal constraint provision and flexibilities. The memo explained STIP modifications, giving more timing and flexibilities to MPOs. FHWA also discussed a memo highlighting flexibilities on how to include Advance Construction (AC) in STIP/TIP documents. FHWA plans to coordinate with FDOT and MPOs to discuss any issues for technical assistance related to these two areas of discussion.

FHWA then provided a variety of updates related to transportation performance management (TPM):

- The FHWA TPM website was recently updated and reorganized.
- Three new resources were discussed that may be helpful for MPO's as they work on TPM updates. The first, FHWA has added five TPM training videos called "TPM Essentials." The second, FHWA updated performance measures and safety targets for all the United States; and third, FHWA updated data regarding annual travel time reliability and congestion maps.
- FHWA reviewed a sample of LRTPs in the state looking at how TPM regulations were addressed and noting that consistency with the regulations varied. They indicated that they would like to see more consistency among MPOs. Ms. Brunelle suggested that MPOs use the TIP and LRTP templates that FHWA has made available on the TPM website (FDOT OPP will also make the templates available).
- MPOs will need to adopt new safety performance targets by February 27, 2020. MPOs can adopt FDOT's safety target, which is zero, or adopt their own safety targets.
- FDOT is required to adopt adjusted system performance, bridge, and pavement targets in October 2020. MPOs will then have to adopt adjusted targets of their own.

All MPOs in the state adopted the FDOT performance targets in the past, but will have an opportunity to assess and adjust their own targets if FDOT adjusts theirs.

- After developing Public Transportation Agency Safety Plans (PTASP), transit providers are required to adopt transit safety targets and share them with MPOs and FDOT by July of 2020. MPOs then have 180 days to adopt the transit agency targets or adopt their own.

• BUSINESS ITEMS & PRESENTATIONS

A. DRAFT STATE FISCAL YEARS 2020-21-22 UPWP FOR PRESENTATION

Mr. Carl Mikyska presented the draft Fiscal Year 2020/2021 and 2021/2022 Unified Planning Work Program (UPWP) for review. The MPOAC will ask for final approval of the UPWP at the April 30, 2020 meeting. The UPWP is the business plan of MPOAC for a two-year period and outlines the work expected to be completed by the staff of MPOAC. This UPWP covers the 2-year period beginning July 01, 2020 and concluding on June 30, 2022.

The draft UPWP was based on the current UPWP with a few changes, including: the anticipation of M-CORES involvement in MPO activities, the pending census, and the anticipated public comment period related to the methodology used to create urbanized areas. Lastly, MPOAC is requesting a larger expense amount for annual dues in the second year of the UPWP to align national membership dues payments to the Association of Metropolitan Planning Organizations (AMPO) and the National Association of Regional Councils (NARC) with their dues periods which are based on calendar years. Membership dues begin on January 1st but the MPOAC budget period reflected in the UWP is based on the state fiscal year which starts July 1 of any given year. The result is that when MPOAC receives funding to pay membership dues, it is already halfway through the AMPO and NARC membership cycles. Paying membership dues is a cumbersome process which typically takes several months, further delaying payment to the national associations. To alleviate the difference between membership renewal and the subsequent payment, MPOAC proposes scheduling a cash flow where funds will be available for membership dues at the beginning of the calendar year (January 1st) instead of the beginning of the state fiscal year (July 1).

A discussion took place among members. Commissioner Vanessa Baugh, Sarasota/Manatee MPO, asked about the new national dues approach in the UPWP. Carl Mikyska responded that he was originally unaware of how lengthy the process time is for payment. Since then, he has now learned the process and decided it was best to bring payment forward and to plan for it. He said that he would schedule a vote on the UPWP at the next MPOAC Governing Board meeting scheduled to be held on April 30, 2020. MPOAC would like to give the Governing Board members enough time to think about NARC and AMPO dues.

Information will be posted on the MPOAC website. Ms. Kathryn Hensley, St. Lucie TPO, said that this is a large amount to be spent on a small budget and asked how will this be funded. Mr. Mikyska explained that the national dues are funded using federal planning (PL) funds and are an off the top allocation in the statewide PL formula. When budget is originally encumbered, the state removes the off the top allocations and sends the rest to the 27 MPOs, as called for in the statewide formula. Carl Mikyska responded that he would like to use the PL funding to align the national association membership payments with the calendar year.

B. AUTONOMOUS VEHICLE AND ALTERNATE FUEL VEHICLE FL MARKET PENETRATION RATE AND VMT ASSESSMENT STUDY BY CUTR

CUTR staff member Sisinnio Concas, Ph.D., presented the Autonomous Vehicle (AV) and Alternative Fuel Vehicle (AFV) Florida Market Penetration Rate and Vehicle Miles Travelled (VMT) Assessment Study.

The report summarizes a comprehensive market penetration analysis of AV and AFV and their impact on Florida's VMT. The VMT projections were used to assess the impact on the state's transportation revenues. Fuel consumption is predicted to decrease by FY2039. The combined cumulative effect of increased AFV and AV market shares on total revenues over the period between FY2017/2018 and FY2047/2048 is projected to be \$18.3 billion (8.6%), including a \$5.3 billion loss in federal taxes, \$9.7 billion loss in state taxes, and \$3.3 billion loss in local taxes. By the end of FY2047/2048, annual revenue losses from state fuel taxes are projected to be about 26% of federal, state and local fuel taxes because an estimated 15% vehicle fleet conversion to AFV.

No discussion took place.

C. HURRICANE EVACUATION BEHAVIOR STUDY

Thomas Hill, State Modeling Manager, FDOT Central Office, was introduced to speak about a hurricane evacuation route behavior study being conducted by the FDOT. "TIME" is the name of the current hurricane evacuation analysis model used by the Department of Emergency Management. FDOT combined data from that model with statewide traffic model data to identify the potential impact of hurricanes to the roadway system. Mr. Hill is currently conducting a survey of Florida residents residing in coastal counties to understand their response to hurricane evacuation orders during Hurricanes Matthew, Irma, and Michael to better understand where the road-way demand was located and the effect on evacuation times. The goal of this study is to produce a statewide evacuation plan to improve hurricane evacuation procedures. The Department's goal is to understand the behavioral preferences of people evacuating from major hurricanes to determine how the

use of information via smartphone technology might change a person's route during an evacuation event.

Information from this survey will assist with the development of a hurricane evacuation component to the Florida Statewide Model which is posted online. FDOT is actively creating a tourist component to the statewide model. FDOT has been monitoring air and rail movements and is actively creating an urban emergency evacuation model. FDOT wants to be able to identify who would be in an urban area at any point in time. FDOT is also considering the impact of the shift to connected and autonomous vehicles (CAV), particularly freight CAV, the potential impacts when creating revenue forecasts given that the most expensive component of travel is the driver. The goal is to determine what happens when drivers are taken out of the equation, how do costs change? Is freight moved to automated electric vehicles? Is gas tax revenue lost?

FDOT plans to complete more research about the impact of a person driving a truck versus an automated system relative to cost feasibility and road impact. FDOT is currently researching the tourism program with the University of Florida (UF) and plans to update tourist models through heat maps. He suggested that MPOs consider freight infrastructure and down the line revenue benefits when developing their LRTPs.

No discussion took place.

D. ELECTION OF OFFICERS

The MPOAC bylaws require at the first meeting of each calendar year, the election of officers. The Chair, Vice-Chair and at large member of the MPOAC Executive Committee each serve a term of one year. MPOAC will be seeking nominations of members to serve in each of these roles for 2020. The MPOAC Staff Directors' Committee Chair and Vice-Chair, along with the three MPOAC Governing Board representatives, complete the membership of the MPOAC Executive Committee.

Councilmember Bryan Caletka, Broward MPO, current Vice Chair of the MPOAC Governing Board, thanked the Governing Board for the honor of being an officer the past several years, but stated that that he would be stepping down from his position due to several schedule conflicts during 2020. Therefore, he would be able to oversee the election of officers without conflict. Mr. Caletka then introduced the election of officers for the MPOAC Governing Board.

Councilmember Caletka stated that Commissioner Maddox would be willing to continue to serve as Chair if nominated. Mayor Pro Tem Nat Birdsong, Polk TPO, nominated Commissioner Nick Maddox, Capital Region TPA, to continue to serve as Chair and moved to

close the nominations. Commissioner Vanessa Baugh, Sarasota/Manatee MPO, seconded. Mr. Caletka closed the nominations and called the question by unanimous acclimation. The motion passed.

Councilmember Caletka asked Mayor Kathy Meehan, Space Coast TPO if she would serve as Vice-chair. She indicated that she would. Mayor Pro Tem Nat Birdsong, Polk TPO, nominated Mayor Kathy Meehan, Space Coast TPO, to serve as Vice-Chair and moved to close the nominations. Commissioner Vanessa Baugh, Sarasota/Manatee MPO, seconded. Mr. Caletka closed the nominations and called the question by unanimous acclimation.

Commissioner Robert Weinroth, Palm Beach TPA, stated that he would be interested in serving as the At-Large Governing Board Member of the MPOAC Executive Committee if nominated. Mayor Pro Tem Nat Birdsong, Polk TPO, nominated Commissioner Robert Weinroth, Palm Beach TPA, to serving as the At-Large Governing Board Member of the MPOAC Executive Committee and moved to close the nominations. Vanessa Baugh, Sarasota/Manatee MPO, seconded. Mr. Caletka closed the nominations and called the question by unanimous acclimation.

• COMMUNICATIONS

Communications can be found in the agenda packet.

• MEMBER COMMENTS

- Vanessa Baugh, Sarasota/Manatee MPO – Stated that it was an honor to serve with Councilmember Bryan Caletka.
- Commissioner Robert Weinroth, Palm Beach TPA, asked an open question to the body; Do other MPOs/TPAs allow amending of the final LRTP at the final approval meeting or is it voted yes or no? He would like to hear some advice to avoid any halts in progress. Councilmember Bryan Caletka, Broward MPO, replied that the Broward MPO will host four meetings about six months before adoption, so the LRTP can be presented and open for comments and amendments. A final LRTP draft is then presented at the last meeting before adoption for a yes or no vote with no changes. Nick Uhren, Palm Beach TPA Executive Director added details and provided the membership with more background on the Palm Beach TPA LRTP adoption. Karen Brunelle, FHWA, also provided some general comments on typical LRTP adoption procedures.

- **ADJOURNMENT**

The next meeting of the MPOAC Governing Board will be held at 3:00 pm on April 30, 2020 at the Orlando Airport Marriott Lakeside Hotel, 7499 Augusta National Drive, Orlando, FL 32822. A meeting notice will be sent out at least one month prior to the meeting date.

The meeting was adjourned at 5:02 pm.