

Florida MPO Advisory Council
Meeting of the Staff Directors' Advisory Committee
January 30, 2020
Orlando, Florida
Meeting Minutes

Staff Directors in Attendance:

Greg Stuart, Chair, Broward MPO
Lois Bollenback, Vice Chair, River to Sea MPO
Mary Beth Washnock, Bay County TPO
Greg Slay, Capital Region TPA
Gary Harrell, Charlotte County - Punta Gorda MPO
Brandy Otero, Collier MPO
Austin Mount, Florida-Alabama TPO
Whit Blanton, Forward Pinellas
Mike Escalante, Gainesville MPO
Pat Steed, Heartland Regional TPO
Steve Diez, Hernando/Citrus County MPO
Beth Alden, Hillsborough County MPO
Brian Freeman, Indian River County MPO
Michael Woods, Lake-Sumter MPO
Donald Scott, Lee County MPO
Beth Beltran, Martin MPO
Gary Huttman, MetroPlan Orlando
Wilson Fernandez, Miami-Dade TPO
Jeff Sheffield, North Florida TPO
Rob Balmes, Ocala/Marion County TPO
Dawn Schwartz, Okaloosa-Walton TPO
Nick Uhren, Palm Beach TPA
Tania Gorman, Pasco County MPO
Chandra Frederick, Polk TPO
Dave Hutchinson, Sarasota/Manatee MPO
Laura Carter, Space Coast TPO
Peter Buchwald, St. Lucie TPO

OTHERS IN ATTENDANCE:

Carl Mikyska, MPOAC
Johnathan Waldron, MPOAC
Paul Gougelman, MPOAC General Counsel
Jeff Kramer, Center for Urban Transportation Research, USF

Christen Miller, Center for Urban Transportation Research, USF
Karen Brunelle, Florida Division, Federal Highway Administration
Cathy Kendall, Florida Division, Federal Highway Administration
Mark Reichert, Florida Department of Transportation
Thomas Hill, Florida Department of Transportation
Scott Philips, Florida Department of Transportation
Gerald Goosby, Florida Department of Transportation
Siaosi Fine, Florida Department of Transportation, Florida Turnpike Enterprise
Carl Scott, Florida Department of Transportation, Florida Turnpike Enterprise
Wayne Gaither, Florida Department of Transportation, District 1
Kellie Smith, Florida Department of Transportation, District 5
Alison Stettner, Florida Department of Transportation, District 5
Sandi Bredahl, Florida Department of Transportation, District 7
Justin Hall, Florida Department of Transportation, District 7
Roger Roscoe, Florida Department of Transportation, District 7
Jensen Hackett, Florida Department of Transportation, District 7
Paul Calvaresi, Broward MPO
Nick Lepp, MetroPlan Orlando
Virginia Whittington, MetroPlan Orlando
Ronnie Blackshear, Polk TPO
Steven Bostel, Space Coast TPO
Sisinnio Concas, Center for Urban Transportation Research
T.J Fish, City of Groveland
Zachary Teders, CDM Smith Inc.
Rob Cursey, Tindale Oliver
Ned Baier, Volkert

- **CALL TO ORDER**

Greg Stuart, Chair, Broward MPO, called the meeting to order at 12:03 pm. All stood for the Pledge of Allegiance.

- **APPROVAL OF MINUTES: OCTOBER 29, 2019 MEETING**

Mike Escalante, Gainesville MTPO, moved to approve the minutes of the October 29, 2019 MPOAC Staff Directors' Advisory Committee meeting. Donald Scott, Lee County MPO, seconded. The motion carried unanimously.

- **PUBLIC COMMENTS**

No public comments were made.

- **EXECUTIVE DIRECTOR'S REPORT AGENCY REPORTS**

- A. UPWP REPORT**

Mr. Carl Mikyska, MPOAC Executive Director, presented the UPWP Report showing expenditures and the budget through the end of the second quarter of state fiscal year 2020 as well as a list of activities and accomplishments of the MPOAC from November through January 2020. Currently, the budget is on track.

Mr. Mikyska gave an update on the MPOAC Weekend Institute for Elected Officials. Currently, 8 individuals are registered to attend the Orlando Institute and 4 are registered to attend in Tampa.

- B. LEGISLATIVE UPDATE**

The 2020 Florida Legislative Session has started. The Executive Director provided an overview of transportation related legislation introduced to date and happenings at the Capitol.

Florida Gov. Ron DeSantis recently released his proposed Bolder, Brighter, Better Future budget for fiscal year 2020-2021, and it includes \$9.9 billion in funding for the Florida Department of Transportation (FDOT).

Mr. Mikyska, along with representatives of the Florida Association of Counties and Florida League of Cities, met with the Governor's staff on January 29, 2020, including with Legislative Affairs Director and former Secretary of Transportation Stephanie Kopelousos. A variety of subjects were discussed including water quality, teachers' pay, issues related to the appropriate level of decision-making (such as short-term rentals), and transportation.

Florida convened its legislative session on January 14, 2020, and legislators are scheduled to remain in session until March 13, 2020. Mr. Mikyska has been providing the membership with an email update of the committee meetings as well as an overview of the transportation related bills being considered. Mr. Mikyska described a number of bills that the MPOAC

will be following during the session, including:

- HB 1371/SB 1000: Traffic and Pedestrian Safety: Requires pedestrian crosswalk on public highway, street, or road which is located at any point other than at intersection with another public highway, street, or road to be controlled by traffic control signal devices & pedestrian control signals that conform to specified requirements. Alternatively, the mid-block crossing could be removed.
- HB 395/SB 1172: General Transportation Bill: Deals with a lot of contracting issues. Requires the Florida Transportation Commission to conduct a study and evaluate the appropriate level of compensation for the FDOT Secretary and establish a minimum salary.
- HB 971/SB 1148: Electric Bicycles: States that wherever a pedal bicycle may travel, a motorized bicycle may use the same route. Three different classes of bicycles are covered in the bill including pedal bicycles, motorized bicycles, and pedal assist-motorized bicycles capable of achieving a speed up to 28 mph.
- SB 1192/HB 6061: Aviation Fuel Tax: Repeals the Aviation Fuel Tax. Currently, airport improvements are funded through the transportation trust fund. Aviation fuel tax is estimated to generate around \$ 30 million/year. FDOT is expending about \$300 million/year on aviation.
- SB 1352/HB 1039: Transportation Network Companies: Uber, Lyft, etc. Allows an electronic changeable message sign to be mounted atop a vehicle engaged in transportation network company business, like Uber and Lyft so that the driver can generate additional revenue.
- HB 1315: Transportation Bill: No senate companion bill yet. A clean-up bill for FDOT and does mention MPOs, changing the submittal date for lists of project priorities from October 1 to August 1.

A discussion took place about HB 1371/SB 1000: Traffic and Pedestrian Safety. Lois Bollenback, Vice Chair, River to Sea TPO, asked if any studies have been conducted on this issue and, if so, how many. Donald Scott, Lee County MPO, replied that they're already

doing studies and Greg Slay, Capital Region TPA, mentioned an engineering study. Mr. Mikyska added that the bill is in its first draft and that Senator Perry (the bill sponsor) has shown interest in allowing studies to be completed. The MPOAC will watch the bill to see if an amendment will be submitted.

Coming up at the April 2020 Meeting:

- Upcoming MPOAC 2021 & 2022 meeting dates discussion.
- Approval of a Staff Directors' Leadership Committee.
- Approval of the MPOAC FY 2020/2021 – FY 2021/2022 Unified Planning Work Program (UPWP), a draft of which will be presented later in the meeting.
- Florida Transportation Plan (FTP) Workshop.

• AGENCY REPORTS

A. FLORIDA DEPARTMENT OF TRANSPORTATION

Mr. Mark Reichert, Administrator for Metropolitan Planning, Office of Policy Planning, Florida Department of Transportation (FDOT), updated the members on the activities of FDOT and brought forward information of importance to the membership about FDOT efforts.

Mr. Reichert introduced Alison Stettner as the new Director of the Office of Policy Planning.

- FDOT is currently working on the Document Portal (the way MPO documents are submitted for collection and review). From the feedback received last June, they discovered that there was no document review process. They are currently working on a fix, with an estimated June 2020 launch date.
- Movement to a Consolidated Planning Grant (CPG) is paused due to budget issues and will not be implemented during the upcoming UPWP cycle. It is hoped that conditions will be right for a move to a CPG model with the following UPWP cycle.

Greg Stuart, Chair, Broward MPO, stated MPOAC leadership has been working with FDOT Central Office staff to understand what they need to do to help move the CPG process along and have an understanding to make the change as smooth as possible with the MPOs. Mr. Reichert recommended that this should be added as an agenda item during a Policy and Technical Committee meeting likely to be held in July 2020.

- FDOT discussed the CPG with the FDOT Executive Leadership team.
- Planning Emphasis Areas for new MPO UPWPs were issued on January 10, 2020, including:

- Safety.
 - System Connectivity.
 - Resilience.
 - Automated, Connected, Electric, and Shared vehicles (ACES).
- Developing an FDOT quick guide for incorporating resilience in MPO Long Range Transportation Plans (LRTPs). The guide should be available for MPO use soon.
- A template intended to assist MPOs with addressing the Multi-use Corridors of Regional Economic Significance (M-CORES) program in their LRTP is awaiting final approval.
- The Florida DOT was informed of an issue with adopting the Transportation Performance Management (TPM) Consensus Document as part of the MPO Transportation Improvement Program (TIP). FHWA determined that the approval of the TPM expires annually when the TIP expires. Instead, FDOT recommends that MPOs formally approve the consensus document (Governing Board approval) as a stand-alone item, thus separating it from the TIP and the issue of annual expiration.

A discussion took place about the TIP adoption process. Dave Hutchinson, Sarasota/Manatee MPO, suggested that the consensus document, and other agreements related to performance measurement, be included and used to update their Intergovernmental Coordination and Review (ICAR) agreement. Peter Buchwald, St. Lucie TPO, added that the challenge is that the ICAR must go through local municipalities and that adopted TIPs are for cash flow and working in partnership with FDOT.

- Overview of Tentative Work Program:
 - \$47.3 Billion in value over 5 years.
 - Funds 681 additional lane miles, 8,244 improved lane miles, 249 repaired bridges and 70 replaced bridges.
 - Federal aid accounts for 23.8%.
 - Fuel consumption in Florida will peak fiscal year 2025/2026.
- Hurricane Impacts to the Work Program:
 - The following figures are based on Hurricane Michael: 13 out of 16 counties in District 3 were affected by the hurricane. FDOT employees logged +40,000 hours under emergency project numbers. Over \$1 Million in debris tickets were processed and 435K feet of fence replaced on Interstate 10. 189 intersections were damaged and over \$490 million dollars were expended.
- Update on the Joint Certification Process in FL – the Joint Certification Process is not required in federal or state law. However, the federal annual risk assessment is required and is completed as part of the joint certification review in Florida. Per feedback at the Florida Metropolitan Planning Partnership (FMPP) workshop held in December 2019, MPOs and FDOT find a lot of value in conducting the annual joint certification review. As a result, that process will continue.

Other Reminders:

- Safety Targets are due February 27, 2020.
 - 8 MPOs have established their own independent safety targets.
- Public Transportation Agency Safety Plan (PTASP): Transit agencies have to submit their PTASP to the Federal Transit Administration (FTA) by July 20, 2020; this will start the 180-day period in which the MPO's must adopt the transit agencies safety targets or submit their own independent transit safety targets. The first LRTP or amendment to be approved on or after July 20, 2021 is required to include the MPO transit safety targets.
- Final tentative work program is scheduled to be released February 28, 2020.
- TransPlex registration is open – there is no registration fee and MPO staff are encouraged to participate. Forms are available to nominate the planning professional of the year, planning organization of the year, and innovative planning project of the year. March 15, 2020 is the deadline for nominations. Winners will be announced at TransPlex.

Mr. Gerald Goosby, Strategic Intermodal System (SIS) Planning Manager, Florida Department of Transportation, discussed the SIS Long Range Cost Feasible Plan (CFP).

The purpose of the CFP is to meet the statutory requirements of FLA. STAT. § 339.64(4)(D) to evaluate SIS needs while considering future revenues. The FDOT Systems Implementation Office produces a document set known as the SIS Funding Strategy. The combined document set illustrates projects that are funded (Year 1), programmed for proposed funding (Years 2 - 5), planned to be funded (Years 6 - 10), and considered financially feasible based on projected State revenues (Years 11 - 25). The Systems Implementation Office also produces a 4th document which is related to the SIS Funding Strategy, the Multimodal Unfunded Needs Plan. The SIS Policy Plan objectives are to promote Interregional Connectivity, Intermodal Connectivity, and Economic Development.

Currently, FDOT Districts review and update project features for priorities that have not been advanced in the 10-year work program, but are a part of the CFP update. Districts are looking at cost, refining cost, and also refining project segmentation and project limits. If they are refined, the Roadway ID will be updated.

Central office staff will meet with District SIS coordinators to track progress and provide resources to ensure everyone stays on track.

A discussion took place about the FDOT liaison's involvement in the CFP update. Mr. Reichert requested that liaisons be included in the meetings for collaboration and

informative purposes. Mr. Goosby agreed and confirmed that liaisons will be kept informed and invited to meetings.

B. FLORIDA DIVISION OF FEDERAL HIGHWAY ADMINISTRATION

Ms. Cathy Kendall, Planning Team Leader, and Ms. Karen Brunelle, Director of Program Development, Florida Division, Federal Highway Administration (FHWA), shared with the membership the following:

General Announcements:

- All MPO LRTPs must be adopted every 5 years from the previous adoption date and then posted online within 90 days following adoption (as described in the 2012 FHWA expectations letter and reinforced in a 2018 letter). This was stated to correct any misconceptions that LRTPs updates could be adopted 5 years and 90 days following the previous adoption date.
- The FHWA conducted a Program Accountability Review on the PPPs of non-TMA MPOs. The review found that PPPs were a bit spotty in the measure of effectiveness for the outreach to underserved humans. They noted the LRTPs offer an opportunity for improvement when determining LRTP benefit analysis related to traditionally underserved populations.
- Project nominations for the 2020 Infrastructure for Rebuilding America (INFRA) discretionary grant program are due by Feb 25, 2020.
- Three Florida projects were awarded funding as part of the Better Utilizing Investments to Leverage Development (BUILD) discretionary grant program:
 - Jacksonville – Jax Port \$20M
 - Miami – Miami Underline \$20M
 - Orange County – Lake Nona \$20M
- Additionally, FDOT and the City of Orlando were awarded funding as part of the Accelerated Innovation Deployment grant program.

FHWA then discussed a July 2019 memo (included in the agenda package) discussing Statewide Transportation Improvement Program (STIP) fiscal constraint provision and flexibilities. The memo explained STIP modifications, giving more timing and flexibilities to MPOs. FHWA also discussed a memo highlighting flexibilities on how to include Advance Construction (AC) in STIP/TIP documents. FHWA plans to coordinate with FDOT and MPOs to discuss any issues for technical assistance related to these two areas of discussion.

FHWA then provided a variety of updates related to transportation performance management (TPM):

- The FHWA TPM website was recently updated and reorganized.

- Three new resources were discussed that may be helpful for MPO's as they work on TPM updates. The first, FHWA has added five TPM training videos called "TPM Essentials." The second, FHWA updated performance measures and safety targets for all the United States; and third, FHWA updated data regarding annual travel time reliability and congestion maps.
- FHWA reviewed a sample of LRTPs in the state looking at how TPM regulations were addressed and noting that consistency with the regulations varied. They indicated that they would like to see more consistency among MPOs. Ms. Brunelle suggested that MPOs use the TIP and LRTP templates that FHWA has made available on the TPM website (FDOT OPP will also make the templates available).
- MPOs will need to adopt new safety performance targets by February 27, 2020. MPOs can adopt FDOT's safety target, which is zero, or adopt their own safety targets.
- FDOT is required to adopt adjusted system performance, bridge, and pavement targets in October 2020. MPOs will then have to adopt adjusted targets of their own. All MPOs in the state adopted the FDOT performance targets in the past, but will have an opportunity to assess and adjust their own targets if FDOT adjusts theirs.
- After developing Public Transportation Agency Safety Plans (PTASP), transit providers are required to adopt transit safety targets and share them with MPOs and FDOT by July of 2020. MPOs then have 180 days to adopt the transit agency targets or adopt their own

Nick Uhren, Palm Beach TPA, asked if there is a time frame for MPOs to assist and adjust system performance, bridge, and pavement targets. Greg Stuart, Chair, Broward MPO, replied that MPOs have 180 days to adopt once FDOT adopts their targets. Nick Uhren also asked, if MPOs could choose to adopt a different target. Ms. Brunelle stated that MPOs who adopted FDOT targets can only modify if FDOT decides to change their targets. If an MPO adopted their own target, then the MPO would have the ability to adjust their targets.

A discussion ensued about the fiscal constraint provision and advanced construction memo. Peter Buchwald, St. Lucie TPO, asked for further clarification on the intent of the memo. Ms. Brunelle responded that it's to provide technical assistance for MPOs to consider going forward and that further conversations will be held with FDOT and MPOs over the process as it relates to MPO TIPs. Dave Hutchinson, Sarasota/Manatee MPO, asked if certain federal funds should be controlled at the MPO level. Ms. Brunelle responded that the MPO is the "lead" and should collaborate with FDOT to determine which projects receive STP-Urban (SU) funds. For funds other than SU, FDOT will be the "lead" and should collaborate with MPOs to determine which projects will be funded.

- BUSINESS ITEMS & PRESENTATIONS

- A. DRAFT STATE FISCAL YEARS 2021-22 UPWP FOR PRESENTATION

Mr. Carl Mikyska presented the draft Fiscal Year 2020/2021 and 2021/2022 Unified Planning Work Program (UPWP) for review. The MPOAC will ask for final approval of the UPWP at the April 30, 2020 meeting. The UPWP is the business plan of MPOAC for a two-year period and outlines the work expected to be completed by the staff of MPOAC. This UPWP cover the 2-year period beginning July 01, 2020 and concluding on June 30, 2022.

The draft UPWP was based on the current UPWP with a few changes, including: the anticipation of M-CORES involvement in MPO activities, the pending census, and the anticipated public comment period related to the methodology used to create urbanized areas. Lastly, MPOAC is requesting a larger expense amount for annual dues in the second year of the UPWP to align national membership dues payments to the Association of Metropolitan Planning Organizations (AMPO) and the National Association of Regional Councils (NARC) with their dues periods which are based on calendar years. Membership dues begin on January 1st but the MPOAC budget period reflected in the UWP is based on the state fiscal year which starts July 1 of any given year. The result is that when MPOAC receives funding to pay membership dues, it is already halfway through the AMPO and NARC membership cycles. Paying membership dues is a cumbersome process which typically takes several months, further delaying payment to the national associations. To alleviate the difference between membership renewal and the subsequent payment, MPOAC proposes scheduling a cash flow where funds will be available for membership dues at the beginning of the calendar year (January 1st) instead of the beginning of the state fiscal year (July 1).

Peter Buchwald, St. Lucie TPO, asked why the advanced membership is not scheduled in the first year of the UPWP. Mr. Carl Mikyska said that the budget request for the first year of the UPWP has already been submitted and cannot be changed.

Greg Stuart, Chair, Broward MPO encouraged a formal recommendation to the governing board and asked for a motion of endorsement to align the AMPO and NARC dues with a scheduled double payment in year two of the UPWP. Dave Hutchinson, Sarasota/Manatee, MPO made the motion. Beth Alden, Hillsborough County MPO, seconded the motion. All approved.

B. AUTONOMOUS VEHICLE AND ALTERNATE FUEL VEHICLE FL MARKET PENETRATION RATE AND VMT ASSESSMENT STUDY BY CUTR

CUTR staff member Sisinnio Concas, Ph.D., presented the Autonomous Vehicle (AV) and Alternative Fuel Vehicle (AFV) Florida Market Penetration Rate and Vehicle Miles Travelled (VMT) Assessment Study.

The report summarizes a comprehensive market penetration analysis of AV and AFV and their impact on Florida's VMT. The VMT projections were used to assess the impact on the state's transportation revenues. Fuel consumption is predicted to decrease by FY2039. The combined cumulative effect of increased AFV and AV market shares on total revenues over the period between FY2017/2018 and FY2047/2048 is projected to be \$18.3 billion (8.6%), including a \$5.3 billion loss in federal taxes, \$9.7 billion loss in state taxes, and \$3.3 billion loss in local taxes. By the end of FY2047/2048, annual revenue losses from state fuel taxes are projected to be about 26% of federal, state and local fuel taxes because an estimated 15% vehicle fleet conversion to AFV.

Dave Hutchinson, Sarasota/Manatee MPO, asked about the origination of this study. Mr. Reichert, FDOT, replied he was very interested having this study conducted, in part, as a follow-up to the MPOAC Revenue study conducted nearly a decade ago. When Mr. Reichert joined the FDOT OPP staff, he was able to get this study underway. Jeff Kramer, CUTR, added that Mr. Reichert was very involved in the MPOAC Revenue Study process from the beginning stages and that he contributed to the research that CUTR conducted.

Mike Escalante, Gainesville MTPO, asked how AV and AFV technology impacts cities that do not anticipate many people using them. Dr. Concas replied that people coming via highways still present the possibility of coming to cities, and that alternative measures to generate transportation revenue would help alleviate the risk of revenue loss.

C. HURRICANE EVACUATION BEHAVIOR STUDY

Greg Stuart, Chair, Broward MPO, introduced Thomas Hill, State Modeling Manager, FDOT Central Office, to speak about a hurricane evacuation route behavior study being conducted by the FDOT. "TIME" is the name of the current hurricane evacuation analysis model used by the Department of Emergency Management. FDOT combined data from that model with statewide traffic model data to identify the potential impact of hurricanes to the roadway system. Mr. Hill is currently conducting a survey of Florida residents residing in coastal counties to understand their response to hurricane evacuation orders during Hurricanes Matthew, Irma, and Michael to better understand where the road-way demand was located and the effect on evacuation times. The goal of this study is to produce a statewide evacuation plan to improve hurricane evacuation procedures. The Department's goal is to

understand the behavioral preferences of people evacuating from major hurricanes to determine how the use of information via smartphone technology might change a person's route during an evacuation event.

Information from this survey will assist with the development of a hurricane evacuation component to the Florida Statewide Model which is posted online. FDOT is actively creating a tourist component to the statewide model. FDOT has been monitoring air and rail movements and is actively creating an urban emergency evacuation model. FDOT wants to be able to identify who would be in an urban area at any point in time. FDOT is also considering the impact of the shift to connected and autonomous vehicles (CAV), particularly freight CAV, the potential impacts when creating revenue forecasts given that the most expensive component of travel is the driver. The goal is to determine what happens when drivers are taken out of the equation, how do costs change? Is freight moved to automated electric vehicles? Is gas tax revenue lost?

FDOT plans to complete more research about the impact of a person driving a truck versus an automated system relative to cost feasibility and road impact. FDOT is currently researching the tourism program with the University of Florida (UF) and plans to update tourist models through heat maps. He suggested that MPOs consider freight infrastructure and down the line revenue benefits when developing their LRTPs.

Greg Stuart, Chair, Broward MPO, recognizing that the meeting was running late, asked that anybody with a question to please send them Thomas Hill who agreed to respond in a timely manner.

D. CREATION OF STAFF DIRECTORS LEADERSHIP COMMITTEE

Mr. Carl Mikyska asked for feedback on a proposal to form a Staff Directors Leadership Committee. The purpose of the committee would be to offer advice to the staff of MPOAC on issues requiring a quick turnaround such as a Federal Register Notice of Proposed Rulemaking (NPRM). The NPRMs commonly do not align with the MPOAC quarterly meetings and this would provide a mechanism for the staff of MPOAC to seek advice from a group of five (5) MPO Executive Directors to formulate direction. Final drafts of products would still be shared with all twenty-seven (27) Executive Directors for feedback. The Staff Directors Leadership Committee would participate in the biannual MPOAC Leadership meetings at the Florida DOT Central Office.

Mr. Mikyska suggested that the membership of the new committee could include the Current Chair and Vice Chair of the Staff Directors' Advisory Committee Chair, the two most recent past chairs and one member at large for a total of 5 members. This, in his opinion, would provide continuity of general policy direction for the MPOAC.

A discussion ensued focused on the composition of the new Staff Directors Leadership Committee. The membership decided that the new committee must have a diverse representation, including MPOs of various sizes and representatives from at least 5 of the FDOT Districts. The current Chair and Vice Chair, along with the immediate past Chair, would be part of the committee membership. The membership agreed to allow the Chair and the Executive Director to appoint the members of the new Staff Directors Leadership Committee given the input provided by the membership during the discussion.

E. ELECTION OF OFFICERS

The MPOAC bylaws require at the first meeting of each calendar year, the election of officers. The Chair and Vice-Chair each serve a term of one year. MPOAC will be seeking nominations of members to serve in each of these roles for 2020. The MPOAC Staff Directors' Advisory Committee Chair and Vice-Chair serve on the MPOAC Executive Committee along with three members of the MPOAC Governing Board.

Greg Stuart, current chair of the Staff Directors' Advisory Committee, relinquished the Chair position to Mr. Mikyska, MPOAC Executive Director, who introduced the election of officers – Chair and Vice Chair – for the MPOAC Staff Directors' Advisory Committee. Mr. Mikyska noted for the record that the election was for a one-year term to begin immediately. Mr. Gougelman, MPOAC General Counsel, clarified that seconds are not required as part of the nomination process.

Greg Stuart, Broward MPO, nominated Lois Bollenback, Vice Chair, River to Sea TPO, to serve as Chair. Mr. Gougelman asked if there were any other nominations and none were offered. Mr. Gougelman closed the nominations and called the question by unanimous acclimation.

Dave Hutchinson, Sarasota/Manatee MPO, nominated Donald Scott, Lee County MPO, to serve as Vice Chair. Peter Buchwald, St. Lucie TPO, nominated Beth Beltran, Martin County MPO, to serve as Vice Chair. Beth Beltran thanked Mr. Buchwald but declined the nomination. Mr. Gougelman asked if there were any other nominations and none were offered. Mr. Gougelman closed the nominations and called the question by unanimous acclimation.

• COMMUNICATIONS

Communications can be found in the agenda packet.

• MEMBER COMMENTS

- FHWA – the new transit contact for TPM is Ashley Porter.
- Target Adjustment update: If FDOT adjusts their targets on October 1st, 2020, MPOs have 180 days (April 1, 2021) to determine if they will continue to use FDOT targets or set their own. If FDOT does not adjust their targets by the midpoint, the MPOs may not adjust their targets until the next full target setting date.
- Peter Buchwald, St. Lucie TPO, stated that Phil Matson, Indian River County MPO is leaving his position and that Brian Freeman is now the Indian River County MPO Executive Director.
- Dave Hutchinson, Sarasota/Manatee MPO, stated the transit safety performance measures might make a good discussion at TRANSPLEX.
- Chandra Frederick, Polk TPO, replaced Tom Deardorff as the Executive Director.
- Greg Stuart, Broward MPO, started closing statements and announced Safe Streets Summit. To date, 544 people have registered for the event and due to the volume of attendees, registration has been closed.

• ADJOURNMENT

The next meeting of the MPOAC Staff Directors' Advisory Committee will be held at Noon on April 30, 2020 at the Orlando Airport Marriott Lakeside Hotel, 7499 Augusta National Drive, Orlando, FL 32822. MPOAC has arranged for a room block at a rate of \$125 per night. A meeting notice will be sent out at least one month prior to the meeting date.

The meeting was adjourned at 2:51 pm.